



City of Gaithersburg

31 South Summit Avenue
Gaithersburg, Maryland 20877

Planning Commission Regular Session Agenda City Hall - Council Chambers Wednesday, August 7, 2013, 7:30 PM

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. [Planning Commission Regular Session Held May 15, 2013](#)
- B. [Planning Commission Regular Session July 10, 2013](#)
- C. [Planning Commission Regular Session July 24, 2012](#)

III. RECORD PLATS

- A. [RP-3156-2013 - Correction Plat 27 Watkins Mill Town Center](#)

IV. CONSENT ITEMS

V. SIGN PERMITS

- A. [SIGN-3583-2013 and SIGN-3584-2013](#)
[CBD Zone](#)
[108 E. Diamond Avenue](#)
[Building Sign Adjustment](#)

VI. RECOMMENDATION TO MAYOR AND CITY COUNCIL

- A. [CTAM-2682-2013 - Ordinance to Amend Chapter 24 \(City Zoning Ordinance\), Sections in Article I, Entitled "In General," Article III, Entitled, Regulations Applicable to Particular Zones, "Article IV, Entitled, "Supplementary Zone Regulation," and Article VII, Entitled, "Board of Appeals, : so as to Update, Correct, and/or Clarify Text and Procedures Related to Applications to the Board of Appeals.](#)

VII. SITE PLANS

- A. [SP-2956-2013: Qazar Residence](#)
[R-90 Zone](#)
[9 Cedar Avenue](#)
[Construct two-story addition attached to rear of existing home.](#)
[Construct new front porch and new entrance.](#)
[Final Site Plan Approval](#)

- B. [SP-3061-2013: Downtown Crown 2/2 Units](#)
[MXD Zone](#)
[Diamondback Drive & Copley Place](#)
[Final Site Plan](#)

VIII. FROM THE COMMISSION

IX. FROM STAFF

X. ADJOURNMENT

To confirm accessibility accommodations, please contact the Department of Planning and Code Administration at 301-258-6330.

Please turn off all cellular phones and pagers prior to the meeting. Hand held signs brought may not be displayed in a manner which disrupts the meeting, blocks the view of spectators or cameras and poses a safety concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.

All revised site plans to be reviewed by the Planning Commission will be due twelve (12) days before the meeting. All plans, except for **Consent Agenda** items, will require the applicant to post sign(s) of the hearing date on the property under consideration at least nine (9) days before the meeting. Planning staff will provide all signs, which are to be picked up at City Hall. All information to be submitted for Planning Commission meetings will be due **no later than 12:00 PM on the Friday** before the meeting. Materials associated with any agenda item may be reviewed at the offices of the Planning and Code Administration during regular business hours.

The Planning Commission normally will not begin consideration of a new site plan after 10:30 PM, and the Chairman will announce anything to the contrary. The Alternate does not participate on regulatory items, unless a Commissioner is absent.

This electronic version of materials related to applications before the City of Gaithersburg Planning Commission is provided as a courtesy to interested parties. This is not the official record of matters before the Planning Commission and the City of Gaithersburg cannot guarantee the accuracy of electronic transmissions. Click here to view the [City of Gaithersburg Website Disclosure Statement](#). Materials provided electronically are provided as submitted by applicants; the City of Gaithersburg is not responsible for materials submitted by applicants. All materials included in this transmission are subject to change. The official record of any matter before the Planning Commission is available for inspection by the public during regular business hours at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877.

ANNOUNCEMENTS